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MEGHALAYA AND Ar. P. GDC
MALKI, SHILLONG - 793 001
MEGHALAYA, INDIA

SURVEY OF INDIA

No. C- 29 / 17-Y-R.I.Act   Dated, the 04 Jan., 2017

OFFICE ORDER NO. 01 (ADM) 37-G-10 DATED 04 JANUARY, 2017
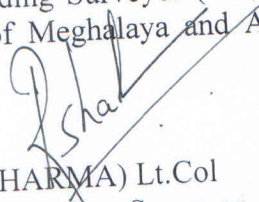
Sub:- **APPOINTMENT OF TRANSPARENCY OFFICER- REG.**

Ref:- In-charge, Website Management System, IT Cell, Office of Surveyor General of India, Dehra Dun's e-mail, dated 02-12-2016.

As per the powers vested in the Central Information Commission by Section 19(8) (a) of the RTI Act 2005, the Commission has given direction to the Public Authority to set out the obligations in Section 4 of the RTI Act 2005 to be discharged by the Public Authority as per the time limits set out against each activity.

In view of implementing these obligations, as set out in Section 4 of this Act, the Commission has further given direction to all the Public Authorities to designate one of their Senior Officers as Transparency Officer. The main function of the Transparency Officer may be summarized as – to promote institutional transparency within the public authority through proactive and effective implementation of the provisions of section 4 of the RTI Act 2005. These include effective record management, digitization of records, networking and incremental proactive disclosures. At the same time to ensure high priority and quality in disposing off the RTI applications.

Accordingly, Lt. Col Rajat Sharma, Deputy Superintending Surveyor (Director, on current duty charge) is designated as Transparency Officer of Meghalaya and Arunachal Pradesh, GDC, Shillong with immediate effect.

(RAJAT SHARMA) Lt.Col
Deputy Superintending Surveyor
Director (On current duty charge)
Meghalaya & Ar.P. GDC, Shillong

Distribution:-
1. The Surveyor General of India, Dehra Dun
2. All Addl. S.G's/ Director (through e-mail)
3. In-charge, Website Management System, IT Cell, Office of the Surveyor General of India, w.r.t. his e-,mail, dated 02-12-2016(through e-mail.)
4. Guard File/ 17-Y-RTI/Circulation Copy/ Notice Bard.